



# PROSPECTUS



Witham Prospect School  
Prospectus 2025

All information correct at time of  
print.

Company & Registered Office:  
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Company Reg No: 10578636

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## MISSION STATEMENT

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To enable the children and young people entrusted to us to reach their full potential within a safe and nurturing environment.

## AIMS

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Whole school aims and objectives:

- To provide a safe, stable, caring, and nurturing environment where all children and young people feel valued, respected, and secure.
- To enable our children and young people to achieve their full potential in all areas of their social, emotional, physical, and academic development.
- To facilitate self-worth, raise self-esteem, and develop emotional resilience.
- To give children and young people the skills to manage their own emotions and help them build positive relationships with their peers and the people around them.
- To help our children and young people to understand and be part of the local community.
- To enable children and young people to evaluate the everyday risks that they will encounter, learn how to identify these risks and develop skill to keep safe.
- To help our children and young people make sense of their immediate environment and the world around them.
- To provide children and young people with a range of leisure activities that they can continue into adulthood and so promote a healthy and active lifestyle.
- Provide a highly trained, motivated, and dedicated school and care team and to continuously monitor the quality of the services that we provide.
- To be rigorous in our staff recruitment procedures.

To achieve these aims and objectives, we will abide by our Statement of Purpose, which is available by email, from the school office, or via our website [www.withamprospect.co.uk](http://www.withamprospect.co.uk)



## OVERVIEW

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Nestled within 12 acres of serene grounds on the outskirts of Norton Disney in Lincolnshire, Witham Prospect School offers a tranquil and inspiring setting for young people to learn and grow. Our thoughtfully designed setting features a central quadrangle, with living accommodations on two sides and classrooms and sensory rooms on the others, creating a warm and welcoming atmosphere.

### Strong Community and Medical Links

Witham Prospect School enjoys strong links with local medical professionals, including GPs, specialist dentists, and Child and Adolescent Mental Health Services (CAMHS). We also have access to a wide range of local and national support services, ensuring that every child's individual needs are met.

### Convenient Location

Situated just 15 minutes from Newark-on-Trent train station, Witham Prospect School enjoys excellent transport links. The East Coast mainline offers convenient and frequent connections to London Kings Cross in as little as 70 minutes, as well as other major destinations across the UK, including Edinburgh, Leeds, and Newcastle.

For those traveling by road, the nearby A1 dual carriageway provides easy access from all parts of the country.

### A Welcoming Environment for All

With its convenient location, comprehensive facilities, and strong community partnerships, Witham Prospect School is ideally positioned to welcome and support young people from across the United Kingdom.



## INTRODUCTION

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Witham Prospect School is a well-established care and education facility, providing exceptional support to young people aged 11 to 19 with severe and profound learning disabilities, autism spectrum conditions, and complex care needs. We offer a nurturing and stimulating environment for up to 16 young people within our residential setting.

Drawing upon years of expertise in successfully operating residential special schools, early years provisions, and care homes for individuals with complex needs, our experienced team is dedicated to providing the highest quality care and education.

At Witham Prospect School, we strive to empower each young person to reach their full potential. Alongside our highly-trained care team and fully qualified teachers, we collaborate with a range of professionals, including:

- Aromatherapists
- Music therapists
- Speech and language therapists
- Occupational therapists
- Equine therapists
- Psychologists

This multidisciplinary approach ensures that we can address the unique needs of each young person and provide a holistic and individualised support program.

## SCHOOL GOALS

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Witham Prospect School aims to provide a specialist service for the children and young people within our care. Our school has been developed and is resourced to support children and young people and to help them maximise their potential through promoting individual growth and independence, communication, self regulation, developing their educational skills, enhancing their social skills and self-esteem and preparing them for adulthood.

To enable us to do this successfully we have a robust quality assurance system in place to ensure that our service is of the highest quality, that it follows best practice, and that it provides staff training and development programmes which ensure that all staff, regardless of position or department continually improve their knowledge and skills.

## ADMISSIONS

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### REFERRALS

Referrals will be made to Witham Prospect School through a Local Authority referrals and placements system. Referrals can be made directly to us from a local authority's placement and commissioning team, the accesses to resources team, the SEND education team or from social care. The fees to meet the placement costs of attending the school will be met by one or a combination from education, health or social care services. Initial referral enquiries will come directly from the local authority, however parents/carers can recommend the school to any of the above services.

### CRITERIA

The criteria for admission is as follows: Children and young people should be aged between 11 and 18 years of age.

All children and young people can remain at the school until they are 18, under exceptional circumstances special dispensation will be sought if a pupil needs to stay until they are aged 19 for transition purposes.

All children and young people will have an Education and Health Care Plan (EHCP) indicating a severe learning difficulty.

In addition, children and young people will have complex learning difficulties which can include; cognition and learning, communication and interaction needs, severe learning disability,



limited communication and interaction, an autistic spectrum diagnosis, personal care needs and associated behaviours of concern.

Children and young people referred to the school should have their places funded by a UK authority.

## PROCESS

Once an initial placement enquiry has been received from a local authority, we will request further relevant documentation from the authority, for example the most up to date EHC Plan, annual review notes, educational reports, medical and health care professional reports, behavioural support plans and risk assessments. Once the referrals team has considered all available documentation and if they then decide that we can potentially meet the needs of a young person, then an initial assessment visit will be arranged. This can either be at school, a residential setting, respite or the family home.

To ensure that any young person placed with us is successful and sustainable further assessments visits will be undertaken. These will also ensure that we are able to match the child and young person coming in with the children and young people who already live in the children's home.

If the referrals team decide that we can meet the needs of the young person, and that the young person "matches" with our cohort of young people we will then agree a transition plan with parents/carers and all interested parties from the local authority. As part of this transition process key staff from both residential care and education may visit the young person to start to build recognisable relationships.

Key members from our therapy team will also visit the young person, meet with parents/carers and key professionals to gather further information which will then be used to inform our related positive behavioural support (PBS) plans and care plans.

At some point towards the end of the assessment process and once we have decided that we can meet need, parents and carers, along with key professionals from the local authority will be invited to visit the school.

Our admissions process is very thorough and robust, and it is designed to ensure that the young person is suited to the school and culminates in successful and long term placements. For these reasons we do not offer a "trial" period. However, where it is seen as appropriate, we can facilitate "transition" visits for a young person and their family.

Finally, all communication regarding successful placement offer, or decline of placement, will be communicated with the relevant representatives from the local authority.

## EDUCATION HEALTH AND CARE PLAN (EHCP)

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When a placement referral is made to Witham Prospect School, a young person's EHCP (educational, health and care plan) will be assessed along with other relevant documents concerning the young person. The information contained in the EHCP and other documents will then be used to develop and inform educational plans, care plans and positive behavioural support plans (PBS). These plans will then be monitored and regularly reviewed and adapted to meet the needs of the young person based on their developmental age, understanding, independence and social skills. This is an ongoing system of continuous improvement, throughout which parents, carers and key professionals are included and consulted with at key times.

## CURRICULUM

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Witham Prospect School has created a curriculum which reflects the developmental needs of our children and young people but also encompasses therapies that will ensure a broad, balanced and aspirational experience. This has been developed to ensure that our children and young people receive a bespoke and creative educational experience which responds to individual needs.

The school week also includes horse riding and equine therapy, physical wellbeing and development, rebound therapy, horticulture, travel training, staying safe in the community, therapeutic interventions and swimming. Witham Prospect School is non-denominational and parents will be made aware that cultural and religious beliefs and festivals from all around the world will be celebrated where their inclusion can be made relevant to the curriculum. Parents can request an opt out on religious grounds.

The overriding aim of Witham Prospect School curriculum is to achieve the best possible outcomes for the children and young people placed at the school. To achieve this the curriculum includes areas of learning linked to the EHCP with outcomes for Communication and Interaction, Cognition and Learning, Social Emotional and Mental Health, Sensory and Physical Development and Preparing for Adulthood. A more detailed description of the Educational Curriculum is included within our website.

Witham Prospect School has a developed its own bespoke system, by which to assess our children and young peoples' learning across education. Each day our lessons are planned, following a Long-Term Plan, whereby we set out what we want the children and young people to aspire to achieve by the end of the year. These learning intentions are broken down further into 'key takeaways' to allow our children and young people to achieve small steps of progress.

## PROGRESS, RECORDING and REPORTING

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Our education staff then assess these daily, through learning journeys. This then feeds into a summative assessment point at the end of the term. It is important to note that our assessment processes centre around informing us of what we can do to make next steps in teaching and learning. We are always reviewing what we do, so that we tailor everything to a child centred approach. All of our children and young people will leave Witham Prospect School, with several accredited achievements. These include an ASDAN Award or an AQA Unit Award. We believe they should aspire to be formally recognised, just like any school aged child across the county.

Each of our children and young people, have an EHCP, which is reviewed annually. We use these EHCPs to plan the best possible provision we offer the children and young people across all areas of special needs. We break these down into manageable chunks, to promote enhanced progress. Many of our children and young people also have a PEP (Personal Education Plan) supported through their home Local Authority. This is reviewed three times as year.

Our education staff, then email parents and carers weekly, with a weekly newsletter, celebrating the wonderful achievements they have made. We also provide an end of year annual report across all areas of learning.



## TEACHING

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Teaching takes place in one of our four classrooms. The school day is broken up into sessions with lunch at 12.30.

During lesson time the children and young people will all have a class teacher, teaching assistants and teaching care assistants in order that 1:1 support (or greater if required) can be achieved. Our team of therapists will provide ongoing support so that the needs identified in a child and young person EHCP are met.

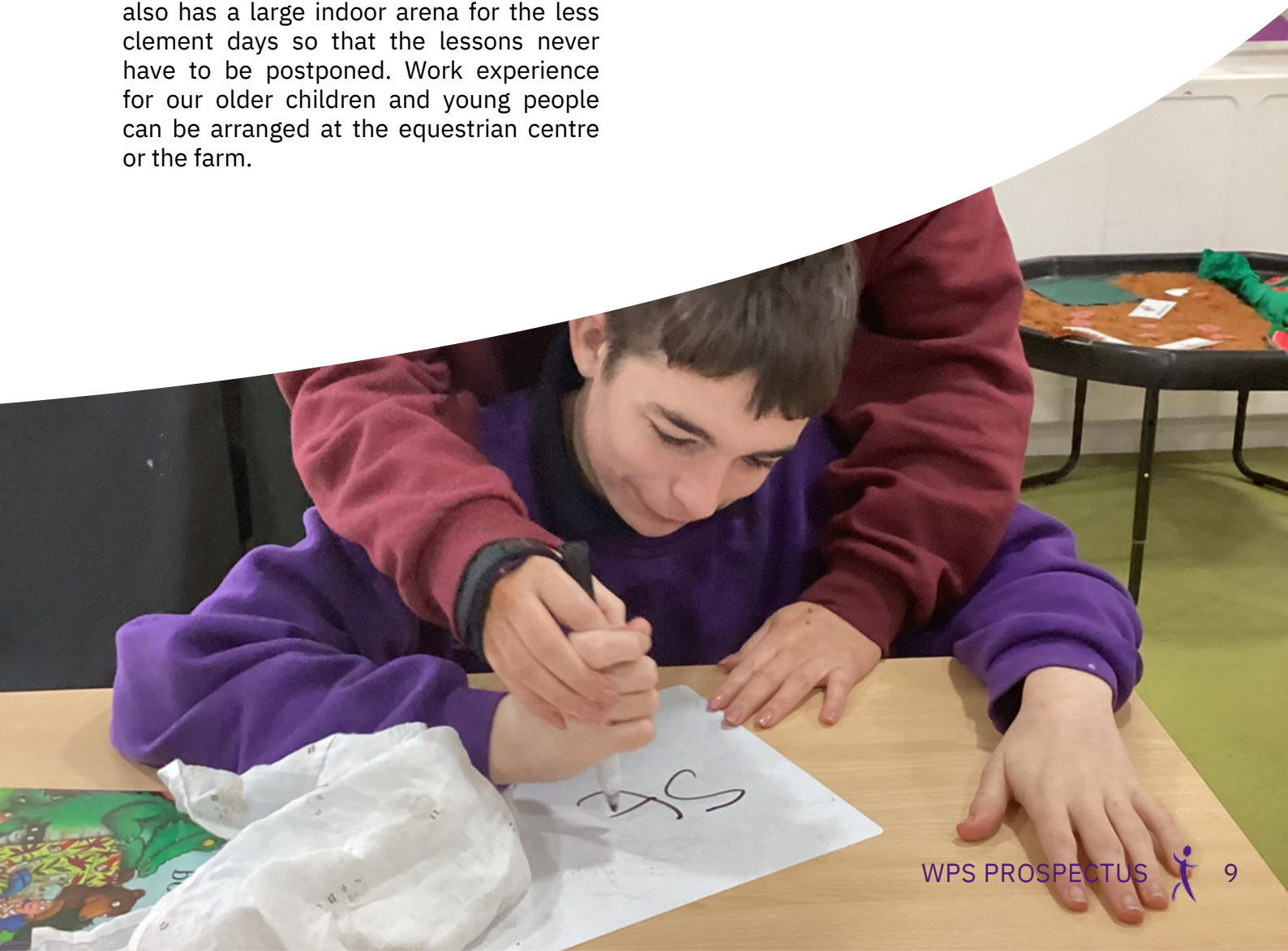
Witham Prospect School accesses Hill Top Equestrian Centre which will enable children and young people to undertake horse riding lessons and Equine Facilitated Learning (equine therapy).

Hill Top Equestrian Centre has excellent outdoor hacking facilities within its own grounds and the adjoining Hill Top Farm totalling nearly 500 acres with bridle paths into nearby Stapleford Woods. The centre also has a large indoor arena for the less clement days so that the lessons never have to be postponed. Work experience for our older children and young people can be arranged at the equestrian centre or the farm.

## WORK EXPERIENCE

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Work experience will be resourced from within the wider community. We have previously found work experience to be available within local charity shops and garden centres. Having an equestrian centre, working farm and a public house all within the group will ensure that experience can be provided in these workplaces if our children and young people show an interest in any of these areas.



## LIVING AT WITHAM PROSPECT SCHOOL

Facilities at the school include a soft play, sensory room, adventure play area and a short break area within the quadrangle.

The grounds have an area for small animals and gardening, with the development of our sensory garden being a whole school activity. We also have plenty of grassed areas to just run around and expend energy. The setting is rural and set back from the road with countryside surrounding the main building.



Bedrooms are all generous and en-suite excepting three bedrooms that share an adjoining bathroom for children and young people who would find an en-suite bathroom a challenge.

All bedrooms are for single occupancy.

There are two main living areas which easily accommodates the children and young people at the school. There are also two dining areas where breakfast, lunch and the evening meal is served with supper being taken in the living rooms just prior to bed.

The main kitchen is large and well equipped. Meals are cooked and co-ordinated from the main kitchen with all meals being nutritionally balanced and freshly prepared.

Witham Prospect School feels that it is important to avoid additives in the food prepared for children and young people so the majority of meals will be cooked from basic raw ingredients. The main meal of the day will be at lunchtime with the evening meal being prepared in advance by the chef and catering team with



instructions regarding presentation left for the care team, all of whom are fully trained in food hygiene and nutrition. All menus are available for parents and social workers to peruse. The kitchen and its preparation room are large enough to be able to provide for children and young people with special or adapted diets and allergies/intolerances.

Although Witham Prospect School believes in and undertakes a 24-hour curriculum, especially regarding Positive Behavioural Support strategies and daily learning it is also essential that the care staff provide the children and young people with the freedom to express themselves in play.

In house activities take the usual format of games, films, outdoor playtime, artwork and self-expression.

The care staff have minibuses at their disposal 7 days a week and a programme has been developed for external activities. This timetable is adhered to in order to ensure that all children and young people have the opportunity to go out into the community and partake in age appropriate activities in the same way as they would if they were at home. With both Newark and Lincoln a short drive away all the facilities of a large town and a city are available to the teams.

For the older children and young people and with their parent's consent visits to the local public house which is within walking distance can be arranged. The public house has a top quality restaurant, serves food at lunchtime and has a large garden area with tables for the summer time. As with the Equestrian Centre and the farm this pub is owned by the group, and our children and young people will be made more than welcome by the licensee and the locals.





## THERAPY SUPPORT

Witham Prospect School has an onsite therapy team that comprises input from Psychology, Speech and Language and Occupational Therapy. Additionally, there are offsite specialists that the therapy team consult and work collaboratively with.

Due to the unique needs of our young people, influence is taken from multiple modalities to provide a person-centred approach. Our young people can benefit from individualised sensory circuits, behavioural and communication intervention plans. Our onsite therapy team provide daily support and guidance to all involved with the young person's care, to ensure a holistic approach to providing therapeutic interventions is achieved.

## COMMUNICATION SUPPORT

Witham Prospect School uses a Multi Model approach embracing all methods of communication. Staff are trained in various communication styles such as Signing, using visual support, Echolalia, Gestalt Language as-well as High-Tech AAC.

Staff follow communication profiles and personalised intervention plans to aid our young people's progress, which is tracked through our on-site assessments. We focus on the young people not only communicating their wants and needs but developing conversations and expressing their thoughts and wishes through their chosen method of communication.

Our Children's Home and School embodies a Total Communication Environment with resources accessible throughout the setting. We believe in clear and open communication between all involved in our young persons life to ensure the highest level of care.

## POSITIVE BEHAVIOURAL SUPPORT STRATEGIES

The overall aim regarding behaviour is to promote a positive change in our children and young people, and through support and consistency in the way we react to behaviour in both the care and education settings, to allow our children and young people to develop strategies for coping with their feelings. Within the PBS approach, evidence shows that as quality of life

increases, behaviours of concern will decrease. Therefore, children and young people are supported to develop their functional skills in relation to their emotional and physical needs. Staff continually use positive and negative reinforcements, both continuously and at interval ratios, to strengthen the connection between the skill and consequent result. The reinforcements are individual to the child and are in line with their preferences, hobbies or interests.

However, as the school's criteria for admission encompasses some form of challenging behaviour there may be times when physical intervention must be used. This will always be to safeguard the person themselves or other people within their class or area, or to prevent significant damage to property which can't be safeguarded by removal. There is a full policy and procedure for physical intervention which can be requested. The system used at Witham Prospect School is the Sherwood Training System which is accredited by BILD (British Institute of Learning Disabilities). We currently have three instructors who have been trained and licensed to deliver training to our staff.

## SAFEGUARDING

Safeguarding and promoting the well-being of our children and young people are paramount at Witham Prospect School. We are committed to providing a safe environment where all children feel protected and valued.

Our robust safeguarding policies and procedures, aligned with best practice guidance, ensure that all staff are trained and equipped to identify and respond to any concerns regarding child protection. We prioritise open communication and encourage staff to raise any concerns they may have.

All staff undergo enhanced DBS checks, and we have designated safeguarding leads who oversee all safeguarding matters appointed in both the resident children's home and school setting. We work closely with external agencies, such as local authorities and the police, to ensure the safety and well-being of all our children and young people.

## EQUAL OPPORTUNITIES

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The school is committed to a policy of equal opportunities for all its children and young people, staff and others who are involved in the school regardless of sex, race, disability, age, sexual orientation, religion and belief, marriage and civil partnership, gender assignment, pregnancy and maternity. Everyone, living at, employed or associated with the school and its premises should be made to feel welcome by everyone with whom they come into contact, and should be able to participate fully and without prejudice.

## SCHOOL UNIFORM

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Witham Prospect School will provide each child and young person with a uniform allowance of £300 per annum. This is to cover school polo shirts, sweatshirts and outdoor activity clothing. Any items over and above this allowance will be supplied by the child and young person's parents/guardians. Within our fee structure for residential children and young people, there is an allowance for non-school uniform items. Over and above this, clothing should be supplied by the child and young person's parent/guardian and must be in sufficient quantities to allow for the clothing to go through the laundry system. All clothing will have to be named.

## TRANSPORT

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Witham Prospect School operates its own mini-buses which are available for all of the staff to utilise. We also have a pool car which can be used for visits to the doctors, dentists etc.

Day pupils arrive and leave the school on transport arranged by the local authority. Witham Prospect School does not organise or negotiate contracts with school transport agencies.

## MEDICAL CARE

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All children and young people of the school will need to become registered at the local doctors in case of emergency and for continuing care. Children and young people are registered at the local specialist community dentist. In the event of an emergency children and young people will be taken to the doctors or the local A+E department for treatment. We will also provide support for long term stays in hospital although there may have to be a fee based agreement with the authorities prior to this taking place.

Our Health and Wellbeing Team oversees all aspects of children and young peoples health, including medical registration, dental care, emergency procedures, hospital stays, medication administration, dietary needs, and communication with healthcare professionals.





## SCHOOL DAY

School starts at 9.30am (overnight feedback from care to school staff at 9.15)

|               |              |
|---------------|--------------|
| Session 1:    | 09:30– 11:00 |
| Session 2:    | 11:00– 12:30 |
| Lunch served: | 12:30– 13:30 |
| Session 3:    | 13:30– 14:30 |
| Session 4:    | 14:30– 15:30 |

Witham Prospect School operates a standard three term academic year. Holidays will be published one year in advance.

If parents wish to have their children at home for a prolonged stay they are encouraged to do so during the school holidays if possible but no formal restrictions will be placed on term time holidays.

The school is operational for 52 weeks of the year, 7 days a week. Christmas will be celebrated with staff in the Children's Home for any children and young people not able to return home. In order to facilitate this it is requested that parents wanting to visit over the Christmas period do not visit on Christmas Day. This is to ensure that children and young people without visitors on this particular day do not suffer upset.

## COMPLAINTS

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Anyone wishing to make a complaint should contact the school either by telephone, email or letter. The complaint will be investigated and responded to within the time frame set in the Complaints Policy and Procedure which is available on request.

## EXCLUSION

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It is unlikely that a short term exclusion would be used or would serve any useful purpose with regard to any of our children and young people. We will work with our parents/guardians and authorities where a placement at the school is under jeopardy.

## TRANSITION PLANNING

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A transition plan will be put in place a year before any planned move from the school. The school will undertake to put in place a suitable transition plan for any unplanned removals from and admissions to the school.

## QUALITY ASSURANCE

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Witham Prospect School recently received an 'Outstanding' rating from Ofsted for our residential care and a 'Good' rating for the quality of education, reflecting our commitment to continuous improvement. We rigorously evaluate all aspects of our provision, including teaching, care, and support services. Data analysis informs our decision-making, ensuring our strategies effectively meet the unique needs of each child and young person.

We prioritise professional development for all staff, actively seek feedback from stakeholders, and ensure compliance with all relevant regulations. This commitment to excellence drives us to continually enhance the quality of education and care we provide.



## PROPRIETORS

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|                   |                                                                                                          |
|-------------------|----------------------------------------------------------------------------------------------------------|
| Dr Jeffrey Kinder | Executive Director                                                                                       |
| Vivienne Kinder   | Executive Director                                                                                       |
| Gemma Collins     | Executive Director; overseeing Quality of Care and Education<br>OFSTED registered Responsible Individual |
| Nicola Waqalevu   | Executive Director; overseeing Operations and Facilities                                                 |
| Aloesi Waqalevu   | Executive Director and Head of Finance                                                                   |
| David Collins     | Executive Director and Behaviour Lead including staff training<br>and development                        |

## PRINCIPAL STAFF

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|                |                                                                           |
|----------------|---------------------------------------------------------------------------|
| Joanne Stevens | Director of Children's Services and Children's Home<br>Registered Manager |
| Paul Stevens   | Director of Education                                                     |
| Claire Roberts | Headteacher                                                               |

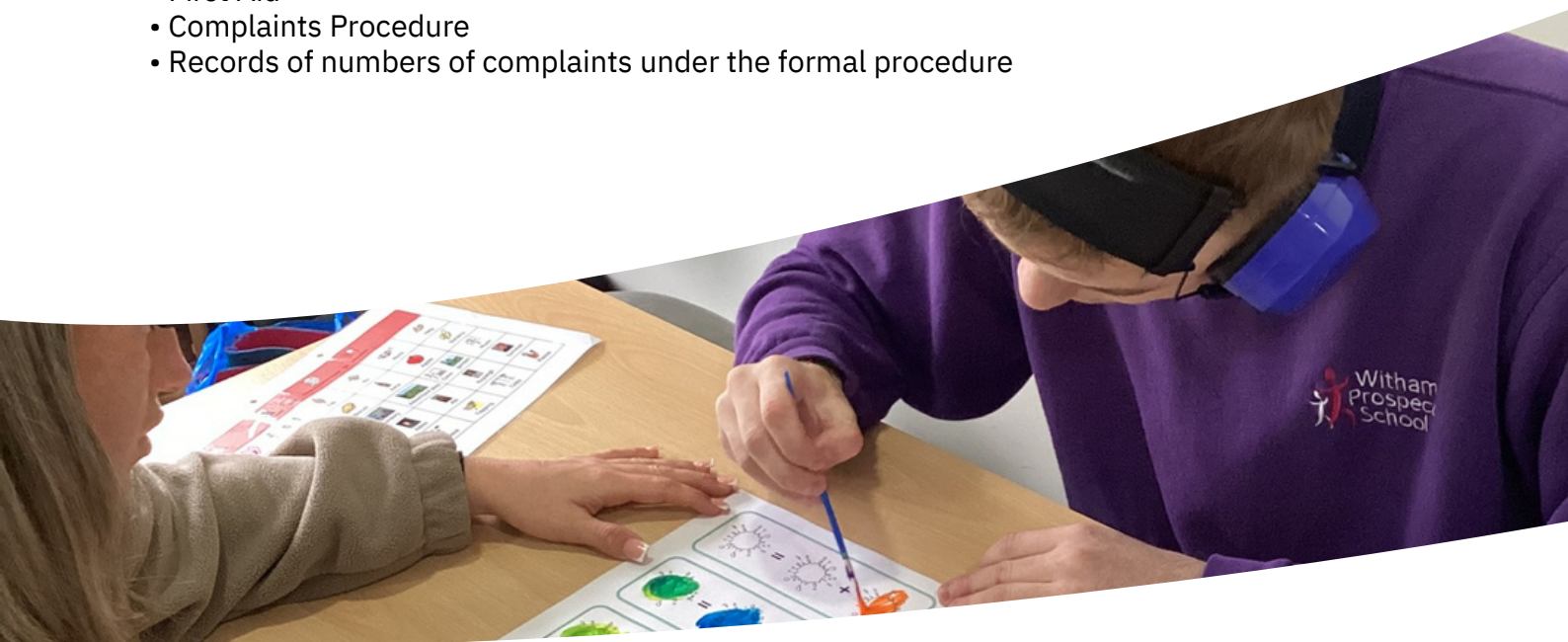


The Following information is available on request from the school office or can be provided by email.

- A copy of the school's curriculum policy supported by subject policies, plans and schemes of work
- Copies of school inspections
- Particulars of the school's policy on and arrangements for:
  - Admissions
  - Behavioural issues
  - Exclusions

The following policies are also available:

- Educational and welfare provision for pupils with EHC plans
- Educational and welfare provision for pupils for whom English is a second language
- Bullying
- Health and Safety
- First Aid
- Complaints Procedure
- Records of numbers of complaints under the formal procedure



## GLOSSARY OF ABBREVIATIONS

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SEND - Special Educational Needs and Disabilities  
BILD - British Institute for learning Disabilities  
EHCP - Education and Health Care Plan  
SEN - Statement of Educational Needs  
PBS - Positive Behavioural Support  
ANP - Additional Needs Plan

NOTES



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School address:  
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Newark Road  
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Company Reg No: 10578636  
Company Secretary - Mrs Vivienne Kinder